Asbestos stop-work checklist

When you find or damage something that could be asbestos. Tick each line, or note why it does not apply.

This free form is from The Site Book. The guide that goes with it is at **thesitebook.co.uk/guides/asbestos-awareness-builders**.

Site _____ **Checked by** _____

Date and time of the find _____ **Where in the building** _____

What was found or damaged, and what work was being done

Item	Done	Notes
Work has stopped as soon as the material was found or damaged. Nothing more has been cut, drilled, broken or swept. (HSE em1)		
Everyone else is out of the area and kept out. A warning sign saying 'Possible asbestos contamination' is up. (HSE em1)		
If dust or debris was released: anyone not wearing suitable RPE and protective clothing has left the area, and only people doing necessary work go in, wearing them. (CAR 2012 reg 15(1); HSE em1)		
If dust or debris was released: it has not been swept up. Contaminated rags, clothing and PPE are kept for disposal as asbestos waste. (HSE em1)		
The person in charge of the work has been told, and so has the client or homeowner. (HSE em1)		
Anyone who may have been exposed knows they can see their GP and ask for a note on their record. (HSE asbestos FAQs)		
A sample has been arranged for analysis, or the material is presumed to be the worst type of asbestos and the controls for that are used. (CAR 2012 reg 5; HSE em1)		
The employer doing the work has decided, from the risk, whether a licensed contractor is needed, and has written that down. (HSE licensable work)		
The release has been checked against RIDDOR: an accidental release of fibres from a work activity, in a quantity that could harm health, is reportable. (HSE asbestos FAQs)		
The risk assessment and RAMS are reviewed and changed for the find, and the team is briefed before work restarts. (MHSWR 1999 reg 3(3))		
Work in the area restarts only once the analysis shows no asbestos, or the asbestos has been dealt with by the right contractor and the area is safe to re-enter. (HSE em1)		

People in the area at the time (names and what they were doing)

Decision: who deals with it, and when work in the area can restart

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Based on: The Control of Asbestos Regulations 2012, regulations 5 and 15; The Management of Health and Safety at Work Regulations 1999, regulation 3; HSE, Asbestos essentials em1; HSE, Licensable work with asbestos; HSE, Asbestos frequently asked questions.

- Control of Asbestos Regulations 2012, regulation 5: https://www.legislation.gov.uk/uksi/2012/632/regulation/5
- Control of Asbestos Regulations 2012, regulation 15: https://www.legislation.gov.uk/uksi/2012/632/regulation/15
- Management of Health and Safety at Work Regulations 1999, regulation 3: https://www.legislation.gov.uk/uksi/1999/3242/regulation/3
- HSE, Asbestos essentials em1: What to do if you discover or accidentally disturb asbestos during your work: https://www.hse.gov.uk/pubns/guidance/em1.pdf
- HSE, Licensable work with asbestos: https://www.hse.gov.uk/asbestos/licensing/licensed-contractor.htm
- HSE, Asbestos: frequently asked questions: https://www.hse.gov.uk/asbestos/faq.htm

Blank template from The Site Book, October 2026. Fill it in for the actual job and site.