Principal contractor checklist (CDM 2015)

One line per principal contractor duty under CDM 2015, to tick off for a project.

This free form is from The Site Book. The guide that goes with it is at **thesitebook.co.uk/guides/principal-contractor-duties**.

Project _____ **Principal contractor** _____

Checked by _____ **Date** _____

Item	Done	Notes
Where there is more than one contractor, I've been appointed principal contractor in writing, before the construction phase. (reg 5(1), (2))		
On a domestic job, I know whether I also hold the client's duties. (reg 7(1))		
My firm has the skills, knowledge, experience and organisation for this job; if not, I don't accept the role. (reg 8(1), (2))		
I've checked the competence of every contractor I appoint. (reg 8(3))		
The construction phase plan is drawn up before the site is set up, and covers any Schedule 3 high-risk work. (reg 12(1), (2))		
I review and update the plan when the work, design or sequence changes. (reg 12(4))		
I plan, manage, monitor and coordinate the construction phase, applying the principles of prevention. (reg 13(1), (2))		
I organise cooperation between contractors, including trades that follow one another. (reg 13(3))		
Everyone gets a suitable site induction. (reg 13(4)(a))		
I take steps to stop unauthorised people getting on site. (reg 13(4)(b))		
Schedule 2 welfare is in place from the start and kept up throughout. (reg 13(4)(c))		
I liaise with the principal designer for as long as they're appointed. (reg 13(5))		
I consult and engage workers on health, safety and welfare. (reg 14)		
If the job is notifiable, the F10 is displayed in the site office: the client's duty, and mine on a domestic job. (regs 6(3), 7(1))		
I pass health and safety file information to the principal designer; if their role ends first, I take over the file; if there is no principal designer at the end, I hand it to the client. (reg 12(7)–(10))		

Based on: The Construction (Design and Management) Regulations 2015, regulations 5, 6, 7, 8, 12, 13 and 14.

- CDM 2015, regulation 5: https://www.legislation.gov.uk/uksi/2015/51/regulation/5
- CDM 2015, regulation 6: https://www.legislation.gov.uk/uksi/2015/51/regulation/6
- CDM 2015, regulation 7: https://www.legislation.gov.uk/uksi/2015/51/regulation/7
- CDM 2015, regulation 8: https://www.legislation.gov.uk/uksi/2015/51/regulation/8
- CDM 2015, regulation 12: https://www.legislation.gov.uk/uksi/2015/51/regulation/12
- CDM 2015, regulation 13: https://www.legislation.gov.uk/uksi/2015/51/regulation/13
- CDM 2015, regulation 14: https://www.legislation.gov.uk/uksi/2015/51/regulation/14

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